**WALES TOWNSHIP BOARD OF TRUSTEES MEETING**

**DECEMBER 5, 2023**

**Opening:**

Meeting called to order at 7 pm.

Pledge of Allegiance.

Roll call: Kimmen, Downey, Bobcean, Masters.

**Consent Agenda:**

Approval of check registers with check numbers 2865-2903, totaling $ 41,086.07. The amended October check register to include check # 2818 for $ 1,650.00 for a total of $ 81,803.35. Treasurer financial report. The November 7, 2023 Board of Trustees draft minutes. Motion by Bobcean, second by Masters to approve the consent agenda with the removal of item C, the treasurer financial report, which in incorrect. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes. Motion approved.

**Correspondence and Announcements:**

Road Commission and DPW minutes, Richmond Lenox EMS report and Park Commission minutes from July, September, and November 2023.

**Reports:**

**Supervisor-Masters:** no report.

**Clerk-Bobcean:** Monthly fire/first response report. Policy # 24 that was approved in November meeting should be # 25.

**Treasurer-Messina:** not in attendance.

**Trustee/Assessor/Planning Commission Board Rep-Kimmen:** There are 5 lot splits in progress. Sales studies are ongoing. Board of Review will be December 12th at 11 am. A public hearing on the Battery moratorium will be December 18th at 7 pm. November 13th planning commission draft minutes presented.

**Trustee-**Downey: No report.

**Building Official/Zoning Administrator-Waddy.** Report presented.

**Old Business:**

**Hall interior lighting.** Two bids were received to replace the interior lighting inside the hall. Russell Electric quoted $ 7,172.00 and Ainsworth quoted $ 3,925.00. Motion by Bobcean, second by Kimmen to accept quote from Ainsworth Electric for $ 3,925.00. Roll call: Bobcean, aye; Kimmen, aye; Downey, aye; Masters, aye. All ayes, motion approved.

**New Business:**

1. **Resolution #2023-11, 2024 Poverty Exemption Policy and Guidelines.** Motion by Bobcean, second by Masters to approve Resolution # 2023-11. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes, motion approved.
2. **Resolution #2023-12, 2024 Board of Review Guidelines for exemption.** Motion by Masters, second by Bobcean to approve Resolution #2023-12. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes, motion approved.

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1. **Resolution #2023-13, 2024 Asset Guidelines for Poverty Exemption.** Motion by Bobcean, second by Downey to approve Resolution #2023-13. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes, motion approved.
2. **Clerks meeting.** Motion by Masters, second by Kimmen to approve cost of clerks meeting. Roll call: Kimmen, aye; Bobcean, aye; Downey, aye; Masters, aye. All ayes, motion approved.
3. **BSA Training.** Motion by Masters, second by Kimmen to allow the Clerk/Deputy Clerk to attend training of Check and Deposit Reconciliation for a cost of $ 200.00. Roll call: Kimmen, aye; Bobcean, aye; Downey, aye; Masters, aye. All ayes, motion approved.
4. **Ordinance #8-Land Division amendment.** Motion by Masters, second by Bobcean to amend Ordinance #8, Article 1, Section V, Paragraph B, Line 7, to state that “all property line combinations must adjoin with a minimum width not less than the required minimum lot width of the zoning in which the parcel lies, as reflected and required in the Wales Township Zoning Ordinance #43.” Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes, motion approved.
5. **Resignation of Treasurer Elisha Messina.** Motion by Masters, second by Bobcean to accept the letter of resignation from Treasurer Elisha Messina. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye.

All ayes, motion approved. Resignation effective immediately.

**Resignation of Deputy Treasurer, Patty Mikolajczyk.** Motion by Kimmen, second by Bobcean to accept the letter of resignation from Deputy Treasurer Patty Mikolajczyk. Roll call: Kimmen, aye; Bobcean, aye; Downey, aye; Masters, aye. All ayes, motion approved. Resignation effective immediately.

1. **Parks and Recreation Master Plan Public Hearing date.** Motion by Kimmen, second by Masters, to set the Public Hearing date of January 2, 2024, at 7 pm to review and take public input on the Master Plan.
2. **New Bank Account signors**. Motion by Masters, second by Bobcean to permanently remove Elisha Messina and Patty Mikolajczyk as signors from all accounts and add Deputy Clerk Mary LaFore and Trustee Carly Kimmen, and Clerk Cynthia Bobcean as new signors for all accounts. Kimmen will remain as signor until a new Treasurer is appointed. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye, Masters, aye. All ayes, motion approved.
3. **County Treasury Service Contract.** Motion by Masters, second by Kimmen to hire SCC Treasurer to collect and process Wales Township taxes as long as the cost is not more than the 1% administrative fee that Wales Township is charging now. Roll call: Kimmen, aye; Downey, aye; Bobcean, aye; Masters aye. All ayes, motion approved. Wales Township will no longer be selling dog licenses.
4. **Hire new Township Attorney**. Our current attorney, Mr. Greg Stremmers has retired. Two resumes were presented, Foster and Swift and Fahey Schultz. Motion by Bobcean, second by Kimmen to hire Foster and Swift as the Township attorney. Roll call: Bobcean, aye; Kimmen, aye; Downey, aye; Masters, aye. All ayes, motion approved.
5. **Attorney review for Hall Renovation Contract.** Motion by Masters, second by Bobcean to send the contract for the hall renovation to the attorney for review. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Masters, aye. All ayes, motion approved.

**Adjourn:** Motion by Kimmen, second by Downey to adjourn. Roll call; all ayes, motion approved.

Meeting adjourned at 8:16 pm.

Cynthia Bobcean, Clerk