**WALES TOWNSHIP SPECIAL BOARD OF TRUSTEES MEETING**

**JULY 20, 2023**

**CORRECTION IN BOLD**

**Opening:**

Meeting called to order at 5:30 pm.

Pledge of Allegiance.

Roll Call: Kimmen, Messina, Downey, Bobcean, Masters. All present.

**Agenda**:

The purpose of this special meeting is to hire an administrative assistant and a recording secretary for the Zoning Board of Appeals and Planning Commission. Motion by Kimmen, second by Messina to approve this meeting. Roll call: Kimmen, aye; Messina, aye; Downey, aye; Bobcean, aye; Masters, aye. All ayes, motion approved.

**New Business;**

1. Recording Secretary for the Zoning Board of Appeals and Planning Commission. Masters presented the resume of Stacey Wright. Motion by Masters, second by Bobcean, to approve the hiring of Stacey ~~Right~~ **Wright** to fill these positions immediately. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Messina, aye; Masters, aye. All ayes. Motion approved.
2. Administrative Assistant hire. Masters presented a resume from Janine Stine. Motion by Masters, second by Bobcean to approve the hiring of Janine Stine for the position of Administrative Assistant, effective immediately. Roll call: Bobcean, aye; Downey, aye; Kimmen, aye; Messina, aye; Masters, aye. All ayes, motion approved.

**Adjourn:** Motion by Kimmen, second by Downey to adjourn. Roll call: All ayes. Motion approved.

Meeting adjourned at 5:44 pm.

Cynthia Bobcean, Clerk