WALES TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

DECEMBER 07, 2021

Opening

1. Meeting called to order at 7:00 p.m.
2. Invocation and Pledge of Allegiance.
3. Roll call: Members present: Masters; Bobcean; Messina; Downey, Kimmen.

Consent Agenda

1. Approval of Agenda
2. Approval of Minutes – Regular Board Meeting 11/2/2021; Special Meeting 11-22-21.
3. Financial Report 10/31/21 (Treasurer)
4. Approval of Additional Post Audit Bills & Check Register (Clerk) checks #1863-1900. $68,354.65.

 **Motion** by Kimmen, second by Bobcean, to approve the Consent Agenda as amended by the

addition of Item E in Correspondence & Announcements: Draft Planning Commission Minutes and the change of “Bills to be paid” to “Post Audit Paid Bills” per Bobcean due to last meetings decision of the correct verbiage. Roll call vote taken: Kimmen, aye; Bobcean, aye; Downey, aye; Messina, aye; Masters, aye. All ayes; motion carried.

Comments from the Public on Agenda items. (There may be a three-minute time limit).Matt Kettlewell asked about progress on his pond permit application. Supervisor Masters told him that once something has been sent to legal counsel for advice, we can no longer comment on it.

Guest Presentations – Decker Insurance Group: re: Cyber insurance.

 Dustin from Decker Insurance Group brought handout information about cyber insurance. He said he

 doesn’t either recommend for or against, just gives the information and answers our questions as

 best he can. He lays out the options. He said that anytime a computer screen is open, it is susceptible

 to a cyber attack. Insurance to protect against the charges which can be incurred if this happens

 starts at $700.00 a year covers $100,000.00 of costs for recovering or replacing the information, but

 if you decide you want it, you can get it anytime you want, but if you don’t have the training to protect

 yourself, it’s wasted. He feels he has us in the best position possible right now, but wants us to be

 aware of what is available. He said he feels that spending $700.00 on a backup hard drive would be a

 better investment for us right now. He also reminded the Board that Wales does have grants available,

 and applications for those grants are available, also. He suggested that the Board request the same

 type of information gathering from an I. T. Right representative.

Correspondence & Announcements

 A. Richmond Lenox EMS Response Report.

 B. SSCRC Roads and DPW Minutes.

 C. Matt Kettlewell Cove Rd. email Cove Rd. maintenance request. Mr. Kettlewell said that there is

 water in the ditch near him, uphill from a very large tree growing in the ditch, but not downhill. He

 feels that complete removal of the tree would bring a lot of relief to the area. Downey asked if we

 have more information from the Drain Commission? No. Most decisions on ditching, tree removal,

 etc., are done in March after the spring road tour. Masters pointed out that there is discussion on

 Cove Rd. being in a designated drainage district, when it is not in any designated drainage district.

1. DTE grid Maintenance for Wales Township. They are doing tree trimming in the area.

 E. Draft Planning Commission Minutes submitted.

Reports.

1. Township Supervisor Masters

Masters explained what was accomplished at the Special Meeting on November 22nd. The COVID

money allocated to the township through our County Commissioner had to be accounted for

Wales Township Board of Trustees Meeting December 07, 2021 page 2 of 3

before this meeting date. She reiterated the allotments. **Motion** by Kimmen, second by Bobcean,

 to use County Covid Relief Funds for Alpine Drain culvert replacement, $30,000; berming Smiths

 Creek Rd. between Cove Rd. and Wales Ridge Rd.; and Masters Rd., between Cove Rd. and

 Stapleton Rd., $30,000; $1,500 for 54 tons of stone for Cove Rd. turnaround with remainder of

 $3,500 Covid money from County for stone to be spread on Cove Rd. north of Sparling Rd., to

 be placed on roadway in spring; Roll call vote taken: Kimmen, aye; Bobcean, aye; Downey, aye;

 Messina, aye; Masters, aye. All ayes; motion carried. We are being donated six to eight utility

 poles from DTE, to be used as bollards for protection of park property. They would like to have a

 sign displayed that DTE had made the donation.

 Masters apologized that she has just given the Old Business Item A report prematurely.

 B. Township Clerk Bobcean

Bobcean presented the Zoning Administrator’s report, check reports, and five pages of Fire/First Response cases which need to be sent to collections. Kimmen asked if we have updated Policy # 7.

Bobcean said they are available on the shared drive; Kimmen said she couldn’t find it. Bobcean said she would double-check. Concerning collections on fire and rescue runs, she said she brings them to the Board quarterly. Messina would like them done monthly. Bobcean explained the fire department timing. Downey asked if the money collected goes to the fire departments, or stays with us. It stays with us replied Bobcean. We have contracts with them, so they are already funded. **Motion** by Kimmen, second by Masters, to send five pages of billings to Collections. Roll call vote taken: Kimmen, aye; Masters, aye; Downey, aye; Bobcean, aye; Messina, aye. All ayes; motion carried. Kimmen questioned why some of the Policies in the Policy Book are signed by the Clerk, and some are not. Bobcean explained that when Thomson put together the book for the Policies, he requested it, but it was later deemed not necessary, since they are all approved by a majority of the Board at the time of issue.

 There are four Hall birthdays in December.

 C. Township Treasurer Messina

 The tax bills are out, and the money is coming in.

 D. Township Trustee Downey

 Downey is still working on getting estimates for the porch work needed. He said he has someone

 coming out in a couple of weeks if the Board decides what he is to bid on. Masters has reached out

 to a couple of builders who she is asking to look over the whole building while they are here, since

 it is a very old building which hasn’t had much attention in a while. She mentioned the paint, the

 roofing, the sill plates, etc. Messina wants to make sure the handicap ramp is investigated. Maybe

 there are newer, better ways to make it safer. She fell on it when it was icy and it could have

 been a civilian.

 E. Township Trustee-Planning Commission-Assessor Kimmen

 Kimmen said that the Planning Commission will meet for a Public Hearing on the Marijuana

 Caregivers Ordinance on December 13, and the Board of Review meets on December 14. A new

 Board of Review member has been appointed. New information will be coming on Assessing soon.

 F. Building Official, Zoning Administrator Waddy. Not in attendance. Clerk submitted a report.

G. Committees

1. Parks – Messina. Covered under Old Business.

2. Fire Ordinance Committee. No action has been taken on the Fire Ordinance.

Old Business.

1. Roads and County Covid Funding. Supervisor moved this report ahead to her report.

Wales Township Board of Trustees Meeting December 07, 2021 page 3 of 3

 B. Twp. Park pathway and anchor bases for benches. Messina reported that the Parks Committee has

 four park benches and four corn hole game sets stored , ready for placement as soon as sites are

 chosen. They have bids from two cement contractors. She is here tonight asking for approval of

 the placements, and approval to accept bids. One bench is dedicated to the playscape area, as a

 Buddy Bench. There was discussion on the cement placement. Contractor Martindale said it would

 be better to wait until spring (possibly mid-April) for pouring cement. There is a great deal of

 preparation before actually pouring. Pricing probably won’t change much, but changing the quote

 for 3 foot wide side walkways to 4 foot is going to cause an increase. She would really like for this

 Board to make decisions and have the contractors ready to go in the spring. She would like to have

 Budget Workshops. The Park Master Plan is completely out-of-date, and must be redone.

 Bobcean doesn’t want to make a decision tonight. Masters wants the Board members come

 prepared to make decisions in January. Parks Committee won’t meet again until March or April.

New Business.

 A. Alpine Drain Maintenance Agreement request SCC Drain Comm.

 The Drain Commission is asking this Board to sign an agreement to override the State Law which

 limits the Drain Commission to $5,000 a mile for maintenance work. After discussion, **motion** by

 Messina, second by Bobcean, to postpone the issue until January. There being no discussion,

 Masters called for a voice vote. All ayes, no objections, motion carried.

 B. Abandoned Infractions and cases, 72nd District Court.

 A list of very old District Court cases that have never been resolved were sent to the Township for

 finalization. **Motion** by Masters, second by Messina, to dismiss 72nd District Court old cases. Roll

 call vote taken: Masters, aye; Messina, aye; Kimmen, aye; Downey, aye; Bobcean, aye. All ayes,

 motion carried.

 C. Security camera at Park request. Messina explained that there has been some vandalism at the

 Township park recently, and would like permission to investigate prices on a Park camera. There

 were no objections, and permission was granted.

 D. 2022 Poverty Exemption Policy & Guidelines.

 A list of incomes to be considered, and guidelines as to what is included or excluded as income

 presented, for discussion. Carly will look into the guideline closer, and this item will be moved

 to the January meeting.

Public Comments: (There may be a 3 minute timeline.)

 Dan Evans doesn’t want the ditches dug on the dead end of Cove Rd. off of Sparling Road. He just

 wants the large tree completely blocking the ditch removed. Mr. Messina asked if the tree were cut down, would the stump and roots be removed. Yes, the Road Commission is very good about that. Mr. Martindale asked about the berming on Masters Road? It is between Cove and Stapleton roads. Also, will he Board take bids on cutting the utility and setting holes for the bollards? He volunteered to move the corn hole games and the park benches to a safer place. Logan Evans disagreed with the State counting college scholarships with family income on the poverty guidelines exemptions. He asked if the Board could send Board agendas to him so he could have them prepared in Braille. Yes replied Masters.

Adjournment. **Motion** to adjourn by Kimmen, second by Messina. All ayes. Meeting adjourned at 9:57

Next Meeting January 4, 2022.

 Respectfully submitted,

 Cynthia Bobcean, Clerk